

# CITY OF CORAL GABLES FIRE DEPARTMENT

FIRE PREVENTION BUREAU  
2815 SALZEDO STREET CORAL GABLES, FL 33134 (305) 460-5563

## TEMPORARY TENT APPLICATION PROCESS

• **All plans must include the following general items:**

1. Dates and hours of the event or usage period (must be located on the site plan or the floor plan for the duration of the event)
2. "Certificate of Fire Resistance" for the structure
3. "Certificate of Fire Resistance" or flame spread documentation for all draperies, curtains, decorations, stage scenery, etc.

• **All plans must include a separate FLOOR PLAN showing all, but not limited to, the following items:**

1. Locations of required number of exits, and exit capacity (width) based on occupant loads calculated by square footage
2. Dimensions of required aisles
3. Locations of battery back-up exit signs. Exception: Non-illuminated exit signs may be used for events held during daylight hours only
4. Locations of emergency lighting fixtures. Exception: Emergency lighting can be omitted for events held during daylight hours only
5. Seating arrangements for table and chairs with distances between tables (if seating arrangements are provided)
6. Location of bleacher/grandstand and their details (if bleachers are provided)
7. Stage plan (including mobile stages) and location of egress points, including stair details, ramp details, handrail and guardrail details, etc. (if stage is provided)
9. Location of fire extinguishers (1 for each 400 sq.ft. up to 1200 sq.ft., then one for each 1000 sq.ft. thereafter)
10. Location of "NO SMOKING" signs

• **All plans must include a separate SITE PLAN including the following:**

1. Location of the tent in relation to all buildings or structures, roads, parking areas, storage containers, etc. (Minimum 20' separation required)
2. Location of generator if applicable (minimum 20' from tent)

• **Temporary tents and membrane structures must comply with the individual occupancy requirements for which the tent is being used.**

• **All cooking operations under a tent or membrane structure must comply with NFPA 1, chapter 50.**

**All temporary assembly tents with an occupant load of greater than 300 will be required to provide Fire Watch for the duration of the event. For information about hiring personnel for Fire Watch, please call the Fire Prevention Division at (305) 460-5563**